

STEP BY STEP Graduation Guide

CLASS OF 2026



Graduation is an opportunity to celebrate your achievements!

We advise that you arrive **90 minutes** prior to your ceremony start time. This is to ensure that you have enough time to register, collect your robes, take any photographs with family and friends and enjoy some light refreshments before heading into the ceremony.

1

REGISTER AND COLLECT ANY EXTRA TICKETS

When you arrive, head to the Registration Desk so that we can mark you down as attending. Your guests don't need to register, and you don't need to show us your tickets just yet, as you'll need them for entering the Auditorium for the ceremony. If you have ordered extra tickets, they will have been sent to the email address that you provided before the ceremony. Any additional guest tickets will be available to purchase on the day.



2

GET YOUR ROBES AND PHOTOS

Once you've registered, you'll need to head to the robing room for your gown fitting. Make sure to bring your booking confirmation with you. Your guests are welcome to join you while you get your gown if you'd like, or they can wait for you in the bar area and enjoy a drink. If you've booked any photography, this will also take place in the robing room. Family members will only be allowed in your photographs if you have booked a family photo package.



3

RELAX

Getting your robes is the last thing that you need to do before the ceremony, so take the opportunity to relax with your family and friends in the Sock Gallery and bar area. Now is a good time to take photos with your family and friends in your robes before the ceremony begins. Please don't take your drinks or glasses outside the venue and take care not to block the entrance to the venue.





4

GET READY TO HEAD IN

Graduands will be called to line up for the ceremony around 30 minutes prior to the ceremony start time. Guests will enter the Auditorium separately. Please ensure that your guests have access to their tickets before you line up, as they will need these to gain entry to the Auditorium. The Town Hall ushers will then direct all guests to their seats.

5

CEREMONY

Before the start of the ceremony you will be asked to be upstanding for the progression of the platform party to the stage. We kindly ask for you to remain standing until asked to be seated. There will be various addresses and guest speakers, along with the presentation of graduation certificates and awards. The graduation ceremony will last around one hour. If you or any of your guests have any access or dietary requirements, please contact us to let us know at:

graduation@loughcoll.ac.uk

6

GROUP PHOTO

Immediately after the ceremony, all of the graduates will be asked to stand outside (weather permitting) for a group photo. All group photos will be available to download for free at a later date, so please allow us time to capture this moment for you.

7

CELEBRATE!

Congratulations on your graduation from everyone at Loughborough College Group!

After your group photo, you'll be free to celebrate with your friends and family, please enjoy a complimentary Prosecco on us and a selection of delicious treats!